



**No. LO-III/PPD/11-27/2013**  
**GOVERNMENT OF THE PUNJAB**  
**PUBLIC PROSECUTION DEPARTMENT**  
Dated Lahore, the 7<sup>th</sup> July, 2014

To,

**The All District Public Prosecutors**

**SUBJECT: MONTHLY MEETING WITH PROSECUTORS.**

I am directed to refer to the subject noted above and to state that monthly meeting may be convened with the Prosecutors, in order to ensure the followings:

- i) Punctuality and regularity of Officers/Official;
  - ii) Availability of Police Files qua the cases pending in court;
  - iii) Dispatching of Certified Copy of Judgments/Orders with opinion to District Appeal Committee;
  - iv) Preparation of case Brief on Printed File covers.
  - v) Maintenance of Registers
  - vi) Submission of in time verified data on daily basis as well as monthly basis.
2. I am further directed to state that minute of these meeting may be submitted to this department regularly.

**(RANA SHAUKAT ALI)**  
**Law Officer-III**

**C.C:-**

1. PS to Secretary, Public Prosecution Department.
2. P.A to Prosecutor General, Punjab
3. P.A to Additional Secretary (Prosecution), Public Prosecution Department

