



**GOVERNMENT OF THE PUNJAB  
HOME DEPARTMENT**

Dated Lahore the, 12<sup>th</sup> January, 2015

**NOTIFICATION**

No. HP-II/2-5/2015: Competent Authority has been pleased to constitute following committees on the issues related to terrorism, speedy trial and effective monitoring of the **Criminal Justice System** which necessitates formation of committees at District & Provincial levels for better coordination between Police and Prosecution Departments:

**1. District Coordination Committee in each District**

- i. District Police Officer Convener
- ii. District Public Prosecutor Member
- iii. SP (Investigation) Secretary

**Terms of Reference**

- a. Timely provision of copy of FIR to concerned Prosecutor.
- b. Timely removal of objections raised on reports u/s 173 Cr.PC.
- c. To coordinate / ensure timely delivery of reports from Punjab Forensic Science Agency.
- d. To ensure that prompt action is taken against the delinquent Police Officers in case of faulty investigation.
- e. To maintain the record of actions taken against delinquent police officers / officials.
- f. Any other relevant issue.

Meetings shall be held at least on monthly basis or even earlier and minutes thereof be sent to Home Department, Public Prosecution Department and Inspector General of Police Punjab without fail.

**2. Provincial Coordination Committee**

- i. Prosecutor General, Punjab Convener
- ii. Addl. I.G Police (Investigation) Member
- iii. Any officer from the respective offices may be co-opted for facilitation Secretary

**Terms of Reference**

- a. This Committee shall monitor the working of all District Coordination Committees and ensure that TORs are being followed and all relevant issues stand resolved.
- b. Meetings shall be held on monthly basis after receipt of minutes from all districts.
- c. Any other issue which the committee deems pertinent.
- d. Copies of minutes shall be sent to Home Department, Public Prosecution Department and Inspector General of Police Punjab on regular basis.

**SECRETARY TO GOVERNMENT OF THE PUNJAB  
HOME DEPARTMENT**

No. & Date even.

- A copy is forwarded for information & necessary action to:
- 1. The Chief Secretary, Punjab
- 2. The Additional Chief Secretary, Punjab
- 3. The Senior Member Board of Revenue
- 4. The Chairman P&D
- 5. The Registrar, Lahore High Court, Lahore
- 6. The Secretary to Chief Minister Punjab
- 7. The Secretary to Governor, Punjab
- 8. All Administrative Secretaries, Government of the Punjab
- 9. The Provincial Police Officer, Punjab, Lahore
- 10. The Advocate General Punjab
- 11. The Prosecutor General Punjab
- 12. All Divisional Commissioners in Punjab
- 13. All District Coordination Officers in Punjab
- 14. The CCPO, Lahore, all RPOs/CPOs/DPOs in Punjab
- 15. All Conveners/Members/Secretaries of the Committees
- 16. PSO to Home Minister Punjab
- 17. PSO to Home Secretary, Punjab
- 18. PSO to Secretary Public Prosecution Department
- 19. P.A to Special Secretary, Home Department
- 20. P.As to all Additional/Deputy Secretaries, Home Department

*[Signature]*  
12/1/15  
**SECTION OFFICER (POLICE-II)  
HOME DEPARTMENT**

*AS(P)*

*A.S. (Prosecution)*

*Diary No: 118*

*Date: 15/1/15*

*Dir (O.P.)*

*copy be faxed to Spl Assistant to CM on Prosecution*